

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF DONNELLY IN THE PROVINCE OF ALBERTA, HELD AT THE VILLAGE OF DONNELLY COUNCIL CHAMBER ON THIS 8<sup>th</sup> DAY OF APRIL, 2020 AT 7:15 P.M.

**PRESENT**

Mayor Myrna Lanctot  
Deputy-Mayor Brian Labrecque  
Councillor Lyle Audet (absent)  
Councillor Kyle Heyn  
Councillor Aubrey Stenhouse (arrived at 7:17 pm)  
CAO Rita Maure

**1. Order** Mayor Lanctot calls the regular meeting to order at 7:15 p.m.

**2. Agenda** Moved by Deputy Mayor Labrecque that the agenda with the addition of:  
6.9 Weed Inspectors.

86-20

CARRIED

**3. Delegation**

**4. Confirmation of Minutes**

4.1 Moved by Deputy Mayor Labrecque that the minutes for the March 18<sup>th</sup>, 2020 Regular meeting be approved as presented.

87-20

CARRIED

4.2 Business Arising  
from the Minutes

**5. Financial Statements**

5.1 Accounts Payable Not available

5.2 Budget Variance  
Report Not Available

**6. Administrative Report**

6.1 Smoky River Regional  
Emergency Management  
Communicable Disease  
Pandemic Response Plan Moved by Deputy Councillor Labrecque that council approve the Smoky River Regional  
Emergency Management Communicable Disease Pandemic Response Plan as presented,  
and this form part of the Smoky River Emergency Response Plan.

88-20

CARRIED

6.2 Voyent Alert Moved by Councillor Heyn that council renew the 2020 subscription for Voyent Alert for the  
sum of \$3,200; shared with M.D. of Smoky River #130, Towns of Falher and McLennan and  
Villages of Donnelly and Girouxville prorated based on population, Donnelly's share is  
\$243.63. Request that this be reviewed for 2021 to prorate based on population and  
assessment.

89-20

CARRIED

6.3 Compostec Moved by Deputy Mayor Labrecque that council participate in the compost project and  
purchase from Compstec Wholesale Green Cone and purchase 2 pallets for the region, to  
be shared by participating regional municipalities.

90-20

CARRIED

6.4 ATCO Electric Moved by Councillor Stenhouse that council receive as information the 2019 Franchise  
a) Franchise Report Report from ATCO Electric.

91-20

CARRIED

6.4 ATCO Electric Moved by Deputy Mayor Labrecque that council direct administration to de-energize the  
b) Follow up Jumping  
Pillow Jumping Pillow and Campground during the off season.

92-20

CARRIED

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| 6.5 APWA – National Public Works Week & Administrative Professional Day       | Moved by Councillor Heyn that council purchase up to \$25 gift (coupon/basket/card) for each Administrative Assistant and Public Work employee to recognize them during Administrative Professional Day and Public Works Week.  |
| 93-20   | CARRIED   |
| 6.6 ACP Grants<br>a) ICF Mediation Project Grant                              | Moved by Councillor Heyn that council table ACP Grant ICF Mediation Project Grant pending feedback from other municipalities.   |
| 94-20   | CARRIED   |
| 6.6 ACP Grants<br>b) IC GIS Study and Data Collection Framework Project Grant | Moved by Deputy Mayor Labrecque that council authorize the CAO to sign the agreement for the Alberta Community Partnership – Intermunicipal Collaboration GIS Study and Data Collection Framework Project grant (MAMP Phase 2).   |
| 95-20   | CARRIED   |
| 6.7 Deadline for Assessment Complaint   | Moved by Councillor Heyn that council ratify the decision submitted to Aaron Steblyk, of Compass Assessment to present to his association on Monday April 6 <sup>th</sup> , 2020, in regards to Ministerial Order #MSD:022/20 and specifically the deadline extension of October 1 <sup>st</sup> , 2020 for complaint submission; that council is in favor of the Sturgeon County proposal to advertise the deadline for assessment complaint extension as follows: <i>Assessment Complaints may be submitted using the Government of Alberta Assessment Review Board Complaint form on or before July 28, 2020, <u>or as otherwise provided for by Regulation or Ministerial Order, to be valid.</u></i> |
| 96-20   | CARRIED   |
| 6.8 CAO Report & Task Sheet   | Moved by Councillor Stenhouse that council receive as information the Task Sheet & CAO Report.  |
| 97-20   | CARRIED   |
| 6.9 Weed Inspectors   | Moved by Councillor Stenhouse that council appoint Normand Boulet, Raymond Rey, David Skinner, Mitchel Visser, Svitlana Ksendzuk, and Jared Horvath as Inspectors under Section 7 of the Weed Control Act & Section 10 of the Agricultural Pests Act for 2020, effective to the end of 2020.  |
| 98-20   | CARRIED   |
| <b>7.0 Public Works and Transportation</b>                                    |   |
| 7.1 Public Works Report   | Moved by Councillor Heyn that the public works report be received as information.   |
| 99-20   | CARRIED   |
| <b>8.0 Bylaws &amp; Policies</b>  |   |
| <b>9.0 Committee Reports</b>  |   |
| 9.1   | <u>EMERGENCY MANAGEMENT COMMITTEE</u> – Mayor email report & CAO report   |
| 9.2   | <u>DONNELLY RECREATION SOCIETY</u> –None  |
| 9.3   | <u>GUY DONNELLY SPORTEX SOCIETY</u> - None  |
| 9.4   | <u>HEART RIVER HOUSING</u> – Mayor verbal report  |
| 9.5   | <u>HISTORICAL SOCIETY</u> - no minutes  |
| 9.6   | <u>PEACE LIBRARY SYSTEMS</u> - minutes only   |
| 9.7   | <u>SMOKY RIVER AGRICULTURAL SOCIETY</u> - none due to COVID-19  |
| 9.8   | <u>SMOKY RIVER AIRPORT COMMISSION</u> none budget received as information   |
| 9.9   | <u>SMOKY RIVER COMMUNITY EDUCATION COMMITTEE</u> – Councillor Audet absent  |
| 9.10  | <u>SMOKY RIVER FAMILY COMMUNITY SUPPORT SERVICES</u> . – minutes only   |
| 9.11  | <u>SMOKY RIVER REGIONAL COUNCIL COMMITTEE</u> - next mtg Jun  |
| 9.12  | <u>SMOKY RIVER REGIONAL ECONOMIC DEVELOPMENT</u> - DM Labrecque none since Mar  |
| 9.13  | <u>ABMA – CONCERTO</u> – none   |
| 9.14  | <u>SMOKY RIVER REGIONAL PHYSICIAN RECRUITMENT</u> – Heyn none since Mar report  |
| 9.15  | <u>SMOKY RIVER REGIONAL WATER &amp; WASTEWATER COMMISSION</u> . – Councillor Stenhouse (next meeting Apr 27, 2020)  |
| 9.16  | <u>UPDATE FROM APPOINTED MEETING OR EVENTS:</u><br>LUB – Mar 30 postponed until Apr 20, 2020  |

Mar 9, 2020 Conference notes provided  
 Apr 7, 2020 Town Hall meeting, Mayor Lanctot verbal report

Moved by Councillor Heyn that the meeting reports 9.1 to 9.16 be receive as information.

100-20

CARRIED

**10 Correspondence**

Moved by Deputy Mayor Labrecque that we accept as information the correspondence items 10.1 through to 10.6. including letter dated Apr 6<sup>th</sup>, 2020 from Town of Falher re: Broadband Regional Project.

101-20

CARRIED

**11. Other Business**  
**12. Resident Complaint**  
**12.1 Mar 13/20**  
**Complaint**

In Camera (land, labour or legal issues only)

Moved by Councillor Heyn that council receive as information Complaint dated Mar 13, 2020 (ridge on Doyle Ave & 1<sup>st</sup> Street).

102-20

CARRIED

**13. Next Meeting**

Special Meeting Wednesday April 15<sup>th</sup>, 2020 @ 7:15 pm.  
 Next Regular Meeting Wednesday May 13<sup>th</sup>, 2020 @ 7:15 pm.

**14. Adjournment**

Mayor Lanctot adjourns the meeting at 9:10 pm.

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Myrna Lanctot, Mayor

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Rita Maure, CAO