

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF DONNELLY IN THE PROVINCE OF ALBERTA, HELD AT THE VILLAGE OF DONNELLY COUNCIL CHAMBER ON THIS 12th DAY OF FEBRUARY, 2020 AT 7:15 P.M.

PRESENT

Mayor Myrna Lanctot
Deputy-Mayor Brian Labrecque (absent)
Councillor Lyle Audet (absent)
Councillor Kyle Heyn
Councillor Aubrey Stenhouse arrived at 7:29 pm
CAO Rita Maure

1. Order

Mayor Lanctot calls the regular meeting to order at 7:29 p.m.

2. Agenda

Moved by Councillor Heyn that the agenda be approved with amendment to 6.11 2020 with the addition of
6.17 – Winagami Lake Wading Pool
6.18 – Letters of Support – Guy Donnelly Sportex
11.1 In – Camera (Closed Session) Personnel
~~10.8 ICF Cost-sharing principles from AUMA (to be distributed at Special Meeting March 11, 2020)~~

20-20

CARRIED

3. Delegation

3.1

Fire Chief, Marcel Maure (Statistical Information on calls)
Presentation began @ 7:30 pm – New fire engine came in Friday Feb. 7th, 2020 it is beautiful, volunteers are putting hoses on it, should be in service shortly. Rotate Command truck to be in Falher and new Command truck for Chief. Engine to be stored in Donnelly firehall, left at 7:51 pm
Councillor Stenhouse had to step out at 7:34 pm
Councillor Stenhouse returned at 7:38 pm

3.2

Jean Sylvain, Sylvain & Company – 2019 Audited Financial Statement
Presentation began @ 7:53 pm reviewed the statement with council and left at 8:53 pm
Councillor Stenhouse stepped out at 8:35 pm
Councillor Stenhouse returned at 8:38 pm.

3.3

Diane Chiasson, Smoky River Regional Economic Development
a) Broadband (Steve Eppley) at 8:56 pm - and left at 9:18 pm.
b) Hemp Project - focus changed, need \$25m to invest, Drayton Valley is a pilot It will take longer to proceed, Dan Matlock still looking at our region \$15-17m to build the plant in our area, +/- 50 employees, Met with Todd Loewen, Diane, Avis, and Luc Levesque, to ask for help with CARES grant.
Diane Chiasson, on the Hemp Provincial Association, meeting with Minister of Agriculture
c) CDEA Tourism Project – Money for tourism for the north part of Alberta, Réseau des villes francophones application for memberships, to be completed. ABMA – meeting on Strategy planning coming in May. Very close to receive funding money for ABMA. McLennan have now joined ABMA
Diane Left at 9:32 pm

Moved by Councillor Stenhouse that council send a letter of support to Xplornet Communications Inc. on their grant application to the Canadian Radio-Television Commission – Broadband Fund.

21-20

CARRIED

4. Confirmation of Minutes

4.1

Moved by Councillor Heyn that the minutes for the Regular meeting on January 8, 2020 with the amendment to add a colon on item #4 “7:19 pm” and the minutes of Special Meeting January 22, 2020 be approved as presented.

22-20

CARRIED

4.2 Business Arising from the Minutes

5. Financial Statements

5.1 Accounts Payable

Moved by Councillor Heyn that the Accounts Payable for the month of December 2019 and January 2020 be approved as presented.

23-20

CARRIED

5.2 Budget Variance Report	Moved by Councillor Stenhouse that the December 2019 and January 2020 Budget Variance report be accepted as presented.
24-20	CARRIED
6. Administrative Report	
6.1 2019 Audited Financial Statement	Moved by Councillor Heyn that council approve the 2019 Audited Financial Statement as presented.
25-20	CARRIED
6.2 2020 Appointment of Auditors	Moved by Councillor Stenhouse that council appoint Sylvain and Company to complete the 2020 audited financial statement.
26-20	CARRIED
6.3 Investment	Moved by Councillor Stenhouse that council transfer \$200,000 into the 90-day Notice of Demand savings account.
27-20	CARRIED
6.4 CAO Review - Salary	Moved by Councillor Heyn that council approve a 2.2% increase for the CAO effective January 1, 2019, as per 2019 CAO Evaluation. Furthermore, that the contract be amended to decrease the hours from 1935 to 1894, which will keep the annual salary at \$60,002. Furthermore, that council allow the CAO to carry forward 1-week vacation time, and encourages CAO to take full vacation time in 2020.
28-20	CARRIED
6.5 NAEL a) Alberta Counsel Lobby Contract	Moved by Councillor Stenhouse that council support the motion made by Vern Lymburner, that NAEL accept the Alberta Counsel proposal, as written, including the payment of \$10,000 plus GST from the NAEL account.
29-20	CARRIED
6.5 b) Survey NAEL Municipalities	Moved by Councillor Stenhouse that council accept this item as information.
30-20	CARRIED
6.6 2020 Heart River Housing Requisition	Moved by Councillor Heyn that council receive as information the 2020 Heart River Housing requisition.
31-20	CARRIED
6.7 AUMA 2020 Membership	Moved by Councillor Stenhouse that council renew the 2020 AUMA membership for the sum of \$1,122.11.
32-20	CARRIED
6.8 2020 Spring Municipal Leaders' Caucus	Moved by Councillor Heyn that council receive as information the 2020 Spring Municipal Leaders' Caucus
33-20	CARRIED
6.9 Data Sharing Request Statistics Canada	Moved by Councillor Stenhouse that council rescind motion #360-19, and consent to Statistics Canada's request for councils to share the data available in the ASSET database.
34-20	CARRIED
6.10 2020 Northern Woods Water & Highway Guide	Moved by Councillor Heyn that council receive this item as information
35-20	CARRIED
6.11 2020 Minister's Award for Municipal Excellence	Moved by Councillor Stenhouse that council receive this item as information.
36-20	CARRIED

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| 6.12 Oct – Dec
Remuneration | Moved by Councillor Heyn that council receive as information the October to December remuneration claims. |
| 37-20 | CARRIED |
| 6.13 LEAD MAC for
Drinking Water System | Moved by Councillor Heyn that further to motion #396-19, as there is no regional letter, that council send a letter to the Minister of Environment and Parks expressing our concern with the new requirement on Lead MAC (maximum acceptable concentration) testing being downloaded to municipalities, with point of compliance at residents tap; this letter also be sent to the MLA Todd Loewen, Minister of Municipal Affairs, O. Obiajulu, AEP, A. Chalise, AEP, AUMA President, and the Smoky River Regional Water Management Commission. |
| 38-20 | CARRIED |
| 6.14 Fair Deal Panel –
Town Hall | Moved by Councillor Stenhouse that council authorize any councillors to attend the Town Hall meeting in Peace River on February 18, 2020 at 7 pm. |
| 39-20 | CARRIED |
| | Moved by Councillor Stenhouse to extend the meeting past 10 pm. |
| 40-20 | CARRIED |
| 6.15 2018 Flood repair | Moved by Councillor Heyn that council tender the work on flood remediation, (road slope and the manhole) proceed. |
| 41-20 | CARRIED |
| 6.16 CAO Report &
Task Sheet | Moved by Councillor Stenhouse that council receive as information the Task Sheet & CAO Report. |
| 42-20 | CARRIED |
| 6.17 Winagami Lake
Wading Pool | Moved by Councillor Stenhouse that council coordinate a meeting with County of Big Lakes, Town of McLennan to discuss further the wading pool at Winagami Lake Provincial Park, prior to meeting with Calvin McLeod. |
| 43-20 | CARRIED |
| 6.18 Letters of Support
– Guy Donnelly Sportex | Moved by Councillor Heyn that council send letters of support to the Guy Donnelly Sportex for the grants. |
| 44-20 | CARRIED |
| 7.0 Public Works and Transportation | |
| 7.1 Public Works
Report | Moved by Councillor Heyn that the public works report be received as information. |
| 45-20 | CARRIED |
| 8.0 Bylaws & Policies | |
| 8.1 ICF Bylaws #20-02 | Moved by Councillor Heyn that council table this item to a special meeting. |
| 46-20 | CARRIED |
| 8.2 Bylaw #20-01
Community Related
Organization Guarantee
for Sportex | Moved by Councillor Heyn that Bylaw #20-01 Community Related Organization Guarantee for Sportex be given first reading. Furthermore, that advertising requirements as per section 266 (3) be done from February 13 th until February 28 th , 2020 on the website, a poster in the lobby, and sent via Voyent Alert. |
| 47-20 | CARRIED |
| 9.0 Committee Reports | |
| 9.1 | <u>EMERGENCY MANAGEMENT COMMITTEE –</u> |
| 9.2 | <u>DONNELLY RECREATION SOCIETY</u> |
| 9.3 | <u>GUY DONNELLY SPORTEX SOCIETY</u> - Meeting with McLennan in the next couple of weeks, looking at grants, |
| 9.4 | <u>HEART RIVER HOUSING –</u> |
| 9.5 | <u>HISTORICAL SOCIETY</u> |
| 9.6 | <u>PEACE LIBRARY SYSTEMS</u> |
| 9.7 | <u>SMOKY RIVER AGRICULTURAL SOCIETY</u> Next meeting Feb. 20 |
| 9.8 | <u>SMOKY RIVER AIRPORT COMMISSION</u> |
| 9.9 | <u>SMOKY RIVER COMMUNITY EDUCATION COMMITTEE –</u> |
| 9.10 | <u>SMOKY RIVER FAMILY COMMUNITY SUPPORT SERVICES, –</u> |

- 9.11** SMOKY RIVER REGIONAL COUNCIL COMMITTEE
- 9.12** SMOKY RIVER REGIONAL ECONOMIC DEVELOPMENT - Councillor Heyn discussed the plan for HEMP Dan's business plan for Drayton Valley, and his business plan will be adapted for our area, goal finishing building for 2023 for M.D. area. Business plan for the region to be done in 2021, he has a market, and more demand than we can fill. Incorporation completed.
- 9.13** ABMA – CONCERTO – Strategic plan meeting in May
- 9.14** SMOKY RIVER REGIONAL PHYSICIAN RECRUITMENT – Notes not available.
- 9.15** SMOKY RIVER REGIONAL WATER & WASTEWATER COMMISSION. – Councillor Stenhouse reported Next meeting on Feb 24 – Meeting on Jan 27 water, issues with the Government giving difficulty to access the roads to the intake. Meeting with Todd Loewen to discuss this further. Lead MAC, wait for response from letter from Town of Falher. Waste meeting, MD said no, concern primarily they run the dump, and Commission outsource the curb side and solid waste and that company go outside the area to dump. Checking with Municipal Affairs the ownership of the landfill, and how to proceed to sell it. Spirit River sold theirs to a company, this will be investigated further. Chair advised the MD Councillor that looking outside sources. RFP for curbside solid waste pickup. Meetings will be increased until such time as the issue of management resolved. The contract with Water Commission to manage the Waste Commission will end June 31st, 2020.
- 9.16** UPDATE FROM APPOINTED MEETING OR EVENTS:
 LUB – started review of items, half way done the review.
 ICF – reported
 NAEL – reported

Moved by Councillor Heyn that the meeting reports be received as information.

48-20

CARRIED

10 Correspondence

Moved by Councillor Heyn that we accept as information the correspondence items 10.1 through to 10.7. Mayor Lanctot read the email from AUMA President Leaders' Summit email sent to council.

49-20

CARRIED

**11. Other Business
11.1**

In Camera (land, labour or legal issues only)
 Moved by Mayor Lanctot that council moved to closed session at 11:31 pm, pursuant to Section 197 (10 of Municipal Government Act, Chapter M-26 and amendments thereto, and Division 2 Part 1 of the Freedom of Information Protection of Privacy Act, Revised Statutes of Alberta 2000, m Chapter F-25 and amendments thereto, Section 17 personal privacy; present in closed session were council, CAO for direction.

50-20

CARRIED

Moved by Mayor Lanctot that council moved out of closed session at 11:34 pm

51-20

CARRIED

Mayor Lanctot called a recess at 11:34 pm.
 Mayor Lanctot reconvened the meeting at 11:35 pm.

**12. Resident Complaint
12.1 Snow complaint**

Moved by Councillor Heyn that council receive this item as information

52-20

CARRIED

**12.2 Parking
contravention sent as
information - 2**

Moved by Councillor Heyn that council receive these two items as information.

53-20

CARRIED

13. Next Meeting

Next Regular Meeting changed to Wed. March 18^h, 2020 @ 7:15 pm

14. Adjournment

Mayor Lanctot adjourns the meeting at 11:36 pm.

Myrna Lanctot, Mayor

Rita Maure, CAO