

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF DONNELLY IN THE PROVINCE OF ALBERTA, HELD AT THE VILLAGE OF DONNELLY COUNCIL CHAMBERS ON THIS 29<sup>th</sup> DAY OF JUNE 2020 AT 7:15 P.M.

**PRESENT**

Mayor Myrna Lanctot  
 Deputy Mayor Brian Labrecque  
 Councillor Lyle Audet (absent)  
 Councillor Kyle Heyn (absent)  
 Councillor Aubrey Stenhouse

CAO Rita Maure

**1. Order** Mayor Lanctot calls the committee meeting to order at 7:20 p.m.

**2. Agenda** Councillors signed the waiver notice at the meeting.

Moved by Deputy Mayor Labrecque that council approve the agenda with amendment  
 – remove Resignation and replace with 7a) Flood Repair  
 - 7b) Request for deferral of tax penalty & A/R

237-20

CARRIED

**3. Heart River Housing – Letter of Understanding** Moved by Deputy Mayor Labrecque that council accept and sign the Letter of Understanding from Heart River Housing, describing the funding of operating requisitions, capital requisitions and future capital projects within the region.

238-20

CARRIED

**4. Peace Regional SDAB** Moved by Councillor Stenhouse that council approve the appointment of the individuals with the term expiring in 2020, to a new 3-year term commencing August 1<sup>st</sup>, 2020 and expiring November 30, 2023, as Members of the Peace Regional Subdivision and Development Appeal Board:

One-year term (remain no change)	Two-year term (remain no change)	Re-appoint Three-year term 2020-2023
Avis Gane	Robert King	<b>Dave van Temelen</b>
Lyle McKeri	Gerry Noel (Donnelly)	<b>Corrina Williams</b>
Owen Sanford	Denis Boisvert	<b>Orren Ford</b>
Randy Morgan	George Leger	<b>Peter Gunning</b>
Rodd Burr	James Adams	<b>Guy Beaudoin</b>
Carmille Zavisha	Marvin Dueck	<b>Quinton Bulford</b>
Sterling Andrews	Ernie Brauer	<b>Theresa Hrab</b>
Agnes Roshuk	Orest Luka	
	Brian Harcourt	

239-20

CARRIED

Moved by Deputy Mayor Labrecque that council approve the appointment of the following individual as Clerk of the Peace Regional Subdivision and Development Appeal Board:  
 MD 136 – Fiona Ness  
 and the clerks appointed in 2019 remain as excluding MD 136 Kirsten Portsmouth:

Municipality	Clerk
Berwyn	Barb Schofield
CHC	Bonnie Morgan
CNL	Teresa Tupper
Falher	Viola Marcoux
Grimshaw	Constance Hampton
Hines Creek	Karen Young
McLennan	Susan Ouellette
MD 135	Larissa Hempter
Nampa	Shirley Matiasiewich
NSC	Olive Toews
Manning	Quinn Lambert
Peace River	Greg Towne

240-20

CARRIED

Mayor Lanctot called a recess at 7:49 pm  
 Councillor Stenhouse stepped out  
 Councillor Stenhouse returned at 7:50 pm.  
 Mayor Lanctot resumed meeting at 7:50 pm.

5. Regional Assessment Review Board  
 Moved by Councillor Stenhouse that council appoint Avis Gagne, Gerry Noel, Guy Beaudoin, Myrna Lanctot as members for the Regional Assessment Review Board to hear LARB or CARB. Furthermore, that Guy Beaudoin be appointed Chair and Avis Gagne as Vice-Chair of the Regional Assessment Review Board.  
 241-20 CARRIED
- Moved by Councillor Stenhouse that council appoint Kelsie Fournier and Lorraine Willier as clerks for the Regional Assessment Review Board.  
 242-20 CARRIED
6. Fence on Public Property  
 Moved by Councillor Stenhouse that council approve the encroachment of 2 feet on Village property ----- to construct a fence.  
 243-20 CARRIED
7. a) Flood Repair  
 Moved by Deputy Mayor Labrecque that due to the cost of lowering ATCO GAS line, this project be retendered in 2021.  
 244-20 CARRIED
- b) Request for Tax Deferral and A/R Deferral  
 Moved by Councillor Stenhouse that council approve the request for tax deferral of \$1,487.99 on tax roll 100213 and the accounts receivable of \$4,800.00 until September 30, 2020.  
 245-20 CARRIED
8. Closed Session – personnel issues  
 Moved by Mayor Lanctot that council move to closed session to discuss item #8 at 8:09 pm, pursuant to Section 197 (110 of Municipal Government Act, Chapter M-26 and amendments thereto, and Division 2 Part 1 of the Freedom of Information Protection of Privacy Act, Revised Statues of Alberta 2000, m Chapter F-25 and amendments thereto, Section 17 disclosure harmful to personal privacy; present in closed session were council, CAO for direction..  
 CAO Left room at 8:16 pm  
 CAO returned at 8:48 pm  
 CAO left room at 9:04 pm  
 CAO returned at 9:55 pm  
 246-20 CARRIED
- Moved by Mayor Lanctot that council move out of closed session at 9:56 pm.  
 247-20 CARRIED
- Mayor Lanctot called a recess 9:57 pm  
 Mayor Lanctot resumed meeting at 9:58 pm
- Moved by Councillor Stenhouse that council extend the meeting past 10 pm.  
 248-20 CARRIED UNANIMOUSLY
9. Outgoing CAO  
 Moved by Councillor Stenhouse that council create a new position as Advisor for the CAO, and appoint Rita Maure in that position for the months of July and August, with compensation of staff benefits paid by council during this period.  
 249-20 CARRIED
- Mayor Lanctot call a recess at 10:05 pm. Councillor Stenhouse stepped out.  
 Councillor Stenhouse returned at 10:09 pm.  
 Mayor Lanctot resumed the meeting at 10:09 pm.
- Moved by Deputy Mayor Labrecque that council direct the CAO to pay all accrued vacation for Rita Maure, on her June paycheque, and that RRSP will be calculated on the vacation paid out.  
 250-20 CARRIED
- Moved by Councillor Stenhouse that council pay 1 meeting over 4 hours to the Mayor as remuneration for organizing the recruitment of CAO.  
 251-20 CARRIED

**10. Adjournment**

Mayor Lanctot adjourns the meeting at 10:16 pm.

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Myrna Lanctot, Mayor

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Rita Maure, CAO