



**Summer Employment Opportunity for Students**  
**Public Works Department**

**Terms of Employment:**

June 1<sup>st</sup>, 2023 to August 25<sup>th</sup>, 2023  
*or* July 4<sup>th</sup>, 2023 to August 25<sup>th</sup> 2023

**Duties include:**

- General maintenance of parks, campground and public areas
- Watering flowers
- Grass cutting/weed wacking
- Painting
- Assisting with other maintenance as required
- Assisting office administration with filing, scanning, data input
- Other administrative duties as required

**Candidates must:**

- Be at least 16 years of age
- Currently attending high school or a post-secondary institution
- Returning to school full time in the fall
- Class 5 Drivers Licence

**Please submit your resume to:**

Village of Donnelly  
ATTN: Matthew Ferris, CAO  
Box 200, Donnelly, AB T0H 1G0  
Email: [cao@donnelly.ca](mailto:cao@donnelly.ca)

**Deadline of Applications:**

**May 15<sup>th</sup>, 2023 or until a suitable candidate is found**