

MINUTES OF THE Regular Council Meeting of the Village of Donnelly

Time:6:30PM

Date: July 8th 2025

Location: Village of Donnelly Council Chambers

**Present Attendees:**

Mayor Myrna Lanctot  
Deputy Mayor Vance Yaremko  
Councillor Candace Waye  
Councillor John Coy  
Councillor Norm Boulet  
CAO Sumitra Subedi

**1. Call to Order**

Mayor Lanctot calls the July 8, 2025 Council meeting to order at 6:30PM

**2. Adoption of Agenda:**

- 25-082** Moved by Councillor Boulet that the July 8, 2025 Regular Council Meeting Agenda be accepted with two additions 6.13 Infrastructure improvement projects. **Carried**

**3. Delegation:**

**4. Confirmation of Minutes:**

- 25-083** Moved by Councillor Coy that the May 13<sup>rd</sup>, 2025 Meeting Minutes be approved with changes. **Carried**  
*Deputy Mayor Yaremko Arrives at 6:44 PM*

**5. Financial Statement:**

**5.1. Financial Updates**

- 25-084** Moved by Councillor Waye that the remaining Financial Updates be deferred until the next meeting. **Carried**

**6. Administrative:**

**6.1 CAO Report:**

- 25-085** Moved by Deputy Mayor Yaremko that Council Accepts the CAO report as presented. **Carried**

**6.2 LGFF Funding:**

- 25-086** Moved by Councillor Waye that That Council accepts as information the letter received regarding upcoming funding. **Carried**

**6.3 Notice of Potential withdrawal from Shared Service Agreement**

- 25-087** Moved by Deputy Mayor Yaremko that Council wants to send back information with some changes in partnership programme. **Carried**

**6.4 Water & Waste Water System Assistance & Oversight Agreement**

Moved by Councillor Coy that Council approves the agreement for day-to-day operations of the municipal water & wastewater systems.

**Carried**

*Mayor, Councillors & CAO go into closed session for personnel reasons at 7:38PM.*

*Mayor, Councillors & CAO come out of closed session 8:03PM.*

 

**6.5 Proclamation of the Access to Information Act and Regulation – (POPA)**

**25-088**

Moved by Councillor Coy that the council accepts as information the letter regarding the proclamation of the Protection of Privacy Act. **Carried**

**6.6 Proclamation of the Access to Information Act and Regulations – (ATIA)**

**25-089** Moved by Councillor Boulet that the Council accepts as information the letter regarding the proclamation of the Access to Information Act. **Carried**

**6.7 Additional support from other CAO**

*Mayor, Councilors & CAO go into closed session- personnel reasons*  
8:12PM.

*CAO leaving - 8:18PM – for 3 Months' probation period discussion*

*CAO returns - 8:32PM*

*Mayor, Councillors & CAO come out of closed session 8:32PM.*

**25-090** Moved by Deputy Mayor Yaremko that Council approves a \$5,000 budget for CAO support, to be allocated from reserves. **Carried**

That Council approves a \$5,000 salary increase for the CAO, effective July 1, 2025, following the successful completion of the 3-month probation period. **Carried**

**6.8 Request for rent**

**25-091** Moved by Councillor Coy that Council discussed options related to the garbage and dump site. The matter may be revisited at a future time; no action was taken at this meeting. **Carried**

**6.9 Hospital potential-2025**

**25-092** Moved by Councillor Coy that Council will send a letter to Primary Care Alberta about possible use in our area facility for health services.

**6.10 Minister-Ambulance concern June 2025**

**25-093** Moved by Councillor Boulet that Council will send a letter to the Minister regarding EMS staffing shortages in our area.

**6.9 Infrastructure Improvement Projects**

Councillor Boulet proposed that items 6.11 to 6.13 be categorized as Infrastructure Improvement Projects.

**25-094** Moved by Deputy Mayor Yaremko that Council proceed with the 2025 project and utilize LGFF funding if required **Carried**

**25-095** Moved by Deputy Mayor Yaremko to connect with the project manager to explore a full re-evaluation of the building's roof and walls. **Carried**

**25-096** Moved by Deputy Mayor Yaremko to consult with the project manager regarding the assessment of changes to the bulk water system. **Carried**

 

**7. Public Work and Transportation:**

**7.1 Public Work Update:**

**25-097** Moved by Deputy Mayor Yaremko that Council accepts as presented. **Carried**

**8. Bylaws and Policies:** NA

**9. Committee Reports:**

**25-098** Moved by Deputy Mayor Yaremko that Council accepts items 9.1-9.10 as information. **Carried**

**10. Correspondence:**

**25-99** Moved by Deputy Mayor Yaremko that Council accepts items 10.1-10.4 as information **Carried**

*Moved by Councillor Coy that the meeting continues past 10:00 p.m.*

**11. Other Business:** NA

**12. Additions:** NA

**13. Resident Complaints:** NA

**14. Closed Session:** NA

**15. Scheduled Regular Council Meeting August 12<sup>th</sup>, 2025 at 6:30PM**

**16. Adjournment**

Having no other matters to discuss Mayor Lancot adjourns the meeting at 10:04PM.

  
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Mayor Lancot

  
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CAO Sumitra Subedi